**Meeting / August 31th 19:00~**

Attendance:Guo, Jung, Melardot, Taisuke/ Four members

**Today’s agenda**

We discussed following agendas.

1, Purpose

2, Theme

3, Presentation contents

4, Time Schedule of Symposium

5, Leaders Meeting date

6, Other

**1, Purpose** (Guo san explained purpose of this symposium for new members)

“Explain to the society and other students of Nagoya University about six leading programs” and “Cross culture communication between six leading programs” (Deepen communication of all the program)

**2, Theme** (We selected one theme from two suggestions)

“Dreaming to global Hi-Tech Company”

**3, Presentation contents** (We planned three groups for presentation. Each group has 20min)

Tech Group, Society Group, Education group

Each group is consist of members who join our discussions(meetings) for the next two months

**4, Time schedule** (We planned the following time schedule)

November 3rd or 28th 14:00-17:00 in Meidai (Not decided date/ Muhandiki Sensei will decide)

14:00

Start symposium

Key note speaker speaks (related about our symposium) 30min

14:30

Question time 10min

Rest time 10min

14:50

Presentation each group 20min / Question time 10min

Tech Group, Society Group, Education Group

16:20

Suggestions and comments from Invited Company staff/common audience 20min / Spare time 20min

17:00

Closure

**Who will be invited:**

**[need to be discussed further](http://www.rohto.co.jp/)**

**5, Meeting date** (We planned meeting date)

**September** / Every Saturday (Sep.5, 12, 19, 26) at 13:00-15:00 (ES building 3rd floor)

**October and November** / Using schedule system “Densuke” and deciding date for meeting

0.In the first Study meeting, we decide which technology(topic) we should stick on

0.1 committee members should invite leaders from their program or even other researchers/doctors etc. from outside (Who are interested in our theme)

1. In each weeks study meeting , we basically ask everybody to attend.Seperate them into three groups (Tech Group, Society Group, Education Group )according to what they are best on.
2. Every group will do presentation on the symposium day

**6, Others**

We discussed work distribution. We share and prepare following duties.

We have to do 1, Making posters (English/Japanese) Ask prof Muhandiki to join the next meeting2, Making website (English/Japanese)

3, Making record of meetings(Mr Ogawa) 4, Advertisement and leading meetings for other students of own leading program 5, “Densuke” operator (Ms. Shibasaki) 6,Others